**Minutes of the Annual General Meeting of Avenue Services (NW) Limited held via Microsoft Teams on 8 December 2022.**

**Present**

Kimberley De Vergori, representing the Member Sanctuary Housing Association

Cllr. Carol Gahan, representing the Member Cheshire West and Chester Council

**In attendance**

William Hogg, Chairman and Director

Sarah Orme, Director

Colleen Eccles, Director

Gordon Cairns, Director

Sheila Little, Director

Paul Knight, Head of Avenue Services

Claire Matthews, Cheshire West and Chester Council, Senior Service Business Manager - Shareholder and Traded Services

Christina Harris, Sanctuary Group, Senior Governance Officer

**01/12/22 APOLOGIES FOR ABSENCE AND APPOINTMENT OF CHAIRMAN**With representation from Sanctuary Housing Association (the Association) and Cheshire West and Chester Council (the Council) there were no apologies.

William Hogg was elected as Chairman of the meeting. The Chairman declared that the meeting had been duly convened and that a quorum was present for the purposes of the business to be considered and, if thought fit, resolutions be passed at the meeting.

**02/12/22 MINUTES OF THE ANNUAL GENERAL MEETING HELD ON 25 NOVEMBER 2021**

The minutes of the Annual General Meeting held on 25 November 2021 were agreed as a correct record and arrangements were made for them to be signed by the Chairman via DocuSign.

**03/12/22 ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022**

Members received the audited Annual Report and Financial Statements for the year ended 31 March 2022.

**04/12/22 APPOINTMENT AND REMUNERATION OF AUDITORS**Members resolved that:

* 1. KPMG LLP be appointed as auditors of Avenue Services (NW) Limited for the coming year; and
  2. The directors be authorised to agree the auditors’ remuneration.

**05/12/22 BOARD OF DIRECTORS**

Members noted the Board composition and the re-appointment of Keith Board and Colleen Eccles as Council and Association Directors respectively.

With regards to the two Community Director positions, at the Board meeting on 8 December 2022, Gordon Cairns was to be proposed for re-appointed for two years, and Nigel Pell-Ilderton would be proposed for appointment for one year.

**06/12/22 ANY OTHER BUSINESS**

There being no further business the Chairman declared the meeting closed.